

AG REAL ESTATE 1343 Locust Street, Suite 208 Walnut Creek, CA 94596

> 925.476.0400 www.ag-re.com



PROPERTY MANAGEMENT

- ▲ COMMERCIAL
- ▲ SHOPPING CENTERS | RETAIL
- ▲ ASSOCIATIONS | MULTI-FAMILY

Table of Contents



- ▲ About Us
- **▲ Financial Management**
- **▲** Asset Management
- ▲ Property Operations
- Marketing Rental Space
- ▲ Leasing
- ▲ Tenant Relations
- Contact Information

CONTENTS

About Us



AG Real Estate provides commercial property management services to Northern California. Since 1991 our sole focus has been to deliver performance that enriches our clients and enhances the lives of the people we serve.

We're a hardworking group of professionals, keen on providing top talent, service, and advise to our clients.

It's our pleasure to make life less stressful as well as more profitable for those who hire us.

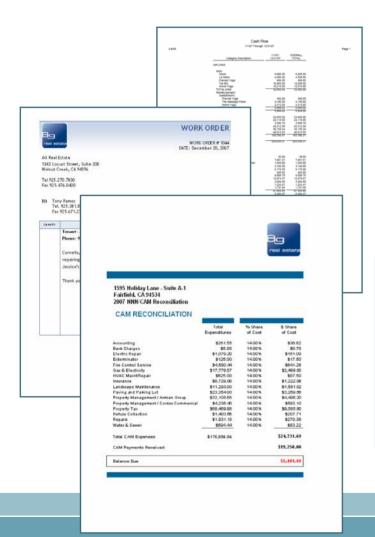
Please take a stroll through our brochure to see some of the many benefits our talented folks offer at **AG Real Estate**.

ABOUT US

Financial Management

ag real estate

- ▲ Process rental income
- ▲ Review and pay invoices
- ▲ Maintain financial reports
- **▲ 24~7 Access to account statements**
- **▲** Calculate CPI increases & CAM expenses





FINANCIAL

Asset Management

- ag real estate
- ▲ Recommend rental increases
- ▲ Negotiate vendor contracts & services
- ▲ Review vendor performance
- **▲** Research comparable properties
- ▲ Maximize Net Operating Income (NOI)

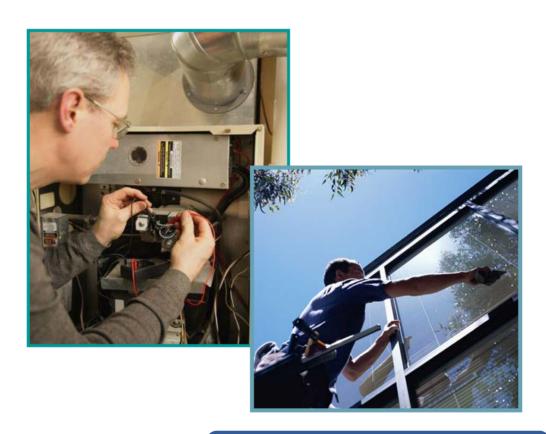


ASSET MANAGEMENT

Property Operations



- **▲** Inspect property
- ▲ Recommend corrective action
- **▲** Handle maintenance emergencies
- Oversee renovations and repairs
- **▲** Oversee subcontractors
- **▲** Ensure compliance with regulatory requirements



PROPERTY OPERATIONS

Marketing Activities

- ▲ Market property vacancies
- ▲ Post on Databases:
 MLS, LoopNet, Craigslist, etc.
- **▲** Broadcast on Property Line and CoStar
- **▲** Launch email blasts to brokerage community
- ▲ Signage











MARKETING

Leasing Activities

- ag real estate
- ▲ Lease negotiation and preparation
- Collect deposits and oversee refunds
- ▲ Enforce rent collection and terminations
- ▲ Review landlord/tenant obligations

(e) if Tenant falls to repair any damage to the premises, caused by Tenant or Tenant's invitees through lack of ordinary care, for a period of greater than hirty (30) days after written demand to make such repairs its served on Tenant by Owner, then Owner may appropriate and apply such portion of the Security Deposit as may reasonably be necessary to fund such repair.

(f) if, on termination of this Agreement or the tenancy for any reason premises in as good condition is when received by Tenant from Overagepted, then Owner may appropriate and apply a portion of threasonably necessary to gut the premises it is such ondificen.

(g) If on termination of this Agreement or incident to any action or, Agreement, If its terms and conditions it becomes necessary for Ovationneys, sheriffs, marshals, moving and storage firms, etc., to se premises, owner may appropriate and apply any portion of the Sereasonably necessary to fund such services.

(h) None of the above shall prevent or limit Owner from bringing s all funds for such costs and expenses incurred by owner which m Security Deposit.

 Owner may apply the Security Deposit to remedy future deta under this Agreement to restore, replace or return personal prop ordinary wear and tear.

(j) Tenant agrees to restore the Security Deposit to it's original a

 UTILITIES: Tenant shall be responsible for the payment of all utilitie Garbage Removal, Cable) and services except: Landscaping Maintenan

8. POSTPONED DELIVERY OF POSSESSION: If Owner is unable to do not he above commencement date for any reason, Owner shall not be as validity of this Agreement be affected nor the term be extended, but unde hereunder shall not commerce until possession of the premises is delivered event possession of the premises is not delivered by Owner to Tenant with commencement date, then all any time after the 3 day period and prior to possession, Tenant may terminate this Agreement by written notice to Ov obligations hereunder of both parties shall cease.

 RENTAL APPLICATION: Tenant's application to rent is specifically inc hereof. If the application shall contain any misrepresentation, Owner may

10. JOINT AND SEVERAL OBLIGATION: It is expressly understood the Owner and each signatory individually, jointly and severally, in the event each and every remaining signatory shall be responsible? for timely payr all of the terms and provisions of this Agreement, regardises, of whether possession of the premises.

11. RESPONSIBILITY FOR GUESTS AND INVITEES: Tenant hereby: quests and invitees in and about the premises to respect the privacy and

12. TERMINATION PROCEDURE: Upon termination, Tenant shall:



RESIDENTIAL LEASE AGREEMENT

INTRODUCTION: This Residential Lease-Rential Agreement (hereinather 'Agreement') is made this MAY 28th 2007 at WALNUT CREEK, Calfornia, between STEVEN GARCIA & ROSA GARCIA/hereinather Charle 'Cower') and BLAN BACHER IS DAYANDEN BAGHER! B SYANDEN BAGHER IS DAYANDEN BAGHER IN BAGHER IS DAYANDEN BAGHER IS DAYANDEN BAGHER IS DAYANDEN BAGHER IN BAGHER IS DAYANDEN BAGHER IN BA

2. TERM: The term of the tenancy shall commence JULY 19T, 2007, and shall continue:

(a) For a period of 12 months ending at noon on JUNE 30 to 2008, and continuing thereafter on a month to month basis until either party shall terminate the tenancy by giving thirty (30) days written notice to the other party.

3. OCCUPANTS: The premises shall be occupied only by the persons identified above as "Tenant." No other persons, regardless of age, shall occupy the premises except as guests. Quests may not occupy the premises in excess of fourteen (14) days during any twelve calendar month period without the prior written authorization of Cowner.

4. USE: The premises shall be used exclusively as a residence and Tenant agrees not to use the premises for any commercial or other enterprise at any time during Tenant's occupancy of the premises, including but not limited to child care.

5. REN

(a) Tenant shall pay to Owner rental of \$3.000 per month (due and payable in advance on the FIRST - day of each month).

(b) Rent shall be paid to Owner or Owners Agent at: <u>AG REAL ESTATE 1343 LOCUST STREET #208. WALNUT CREEK. CA 34558</u> (925) 270-7800 OR at such other location as Owner shall from time to time designate in writing.

(c) Rent shall be prorated in the event occupancy shall commence on other than the rental due date or in the event the tenancy shall terminate on other than the last day of a month to month rental term given. Owner has received proper notice of Tenant's intent to vacate.

(d) In the event tent is not paid by \$50 pm, on the FFFT day of the month. Tenant agrees to pay, as additional rent, a alle change of \$50.00. The alle change does not establish a grace period. Owner may make written demand for any vent uppad on the second day of the month. Rent paid by the strain of the second day of the month. Rent paid by the strain of the second day of the month. Rent paid by the strain of the second day of the month. Rent paid by the strain of the second day of the month. Rent paid administrative expense incurred by owner in processing the late payment of ment and for estimated loss of interest and other prospective common advantage that is indensities improduction restricted indicated to the second day of the second da

(e) In the event rant is bendered by chock which is, for any reason, distinctioned by the maker's financial institution. Treast agrees by owner \$2.500 are entiminatement to Observe for setting administrative expense in processing such distinctioned others as it is otherwise improactical or extremely difficult for an actual figure. It is agreed the categor shall be observed additional rent as table to a sociation to all other emissions. It is agreed the categor shall be observed additional rent and stall be in acciding to a sociation of the categories. The categories is the categories of the categ

 SECURITY DEPOSIT: Tenant shall pay to Owner upon execution of this Agreement a Security Deposit in the amount of \$3,000 to secure Tenant's obligations hereunder. Tenant shall also pay an additional pet deposit for IN,0 to occupy premises.

 a) Owner may, but shall not be obligated to, apply all or part of Security Deposit on account of Tenant's obligations hereunder.

(b) Tenant shall not have the right to apply the Security Deposit in payment of the last month's rent.

(c) Tenant shall not be entitled to any interest or other economic advantage on the Security Deposit while in possession of Owner.

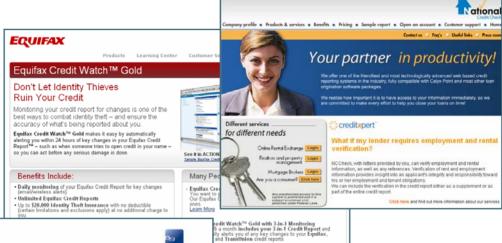
d) If Tenant shall be in default in payment of rent or any portion thereof, or of any sums expressly constituting additional rent. Owner may appropriate and apply any portion of the Security Deposit as may be necessary to remedy sums due.

LEASING

Tenant Relations



- Run tenant credit & background checks
- ▲ Maintain communication with tenants
- ▲ Coordinate move-ins and move-outs







TENANT RELATIONS

Contact Information



AG Real Estate

1343 Locust Street, Suite 208 Walnut Creek, CA 94596

925.476.0400

connect@ag-re.com www.ag-re.com



CONTACT